

## **Deputy Manager**

### **Staffordshire/Cheshire**

**£28,116 - £31,360 DOE inclusive of sleeps \***

**Role:** The Deputy Managers in Edison Young People enter a training programme, with a view to becoming Registered Managers. These Trainee Registered Managers (TRM) deputise for the home's manager, whilst they develop the skills and experience to become a Registered Manager

### **Can you help make a house a home for vulnerable children?**

**Do you want to make a positive difference to a child's life? If so, then look no further.**

At Edison Young People we create positive memories and experiences for our children that last a lifetime, where they feel cared for, safe and secure. With over 20 beautifully designed homes and three independent schools, we have lots of career opportunities for those who wish to develop as we grow the business to provide even more safe havens for vulnerable children in our area.

No two days are the same here at Edison Young People. If you want to help lead a small, dedicated team who work hard to meet the challenges of working with children up to 17 years of age with a wide range of emotional needs, then we have the role for you.

***You're not just joining a home, you're becoming part of a dedicated family unit that's providing effective safeguarding of children in their care.***

### **What do I get in return for being a Deputy Manager?**

In addition to working in modern home environment with a small, dedicated team of colleagues who are passionate about providing the best care for the children, you will also receive:

- Competitive hourly rates of pay of between £12.00 and £13.60 per hour and sleep in rates of £45
- Refer a friend bonus scheme of £500 \*
- Fully Funded Blue light card which gains you access to fantastic discounts across high street stores, restaurants and more.
- Fully funded cash back medical scheme towards optical, dental and physiotherapy.
- Structured Trainee Registered Manager programme
- Free meals whilst on shift, encouraging everyone to eat together as you would at home and encourage social interaction
- Contributions to your pension through the auto-enrolment scheme
- Extensive induction programme for all new starters
- Employee Assistance Programme (EAP) through BUPA to provide financial, health and wellbeing advice and guidance

### **What would be expected from me as a Deputy Manager?**

- Have an NVQ 3 or 4 in Children and Young Peoples Workforce, Children's Residential Care or equivalent
- Have two years experience working in a Children's Residential setting, with one year being in a supervisory/Deputy Manager position
- Willingness to work towards a funded level 5 diploma in Leadership and Management as part of the Trainee Registered Manager programme
- Be flexible to work shifts, including days, evenings, weekends, bank holidays and sleep in's. On average you would work 11 shifts (8am – 11pm) per month and 7 sleep in's
- Be over the age of 21, hold a full UK manual driving license and have the right to work in the UK
- To be kind and caring with a good sense of humour with the ability to develop relationships with our children
- Have a good work ethic and be prepared to "muck in" with your colleagues

### **What will I be doing as a Deputy Manager?**

You'll support and assist the Registered Manager in the effective day to day running of the home in line with Ofsted regulations. Your accountabilities will include:

- Make sure all the administration checks and monitoring are accurately completed to guarantee the effective safeguarding of our children and young people
- Coach, support and guide Support Workers on activities with the children entrusted in our care
- Contribute to the creation, education, health, placement and transition plans
- Provide supervision of Support and Senior Support Workers, ensuring that all training is up to date
- Support the Registered Manager in various tasks ensuring that care planning and assessment is delivered at an Outstanding level and operate within set budgets and guidelines for the home
- For those of you with aspirations of leading your own home, you'll have the opportunity to get involved in our Trainee Registered Manager's training programme

You'll also have the opportunity to get involved in all the little things that, whilst may go unnoticed by the children, make a massive difference to their overall quality of life. Things like:

- Making sure they're up on time for school, have a good breakfast inside them in order to engage in the education system positively
- Getting their evening meals ready and planning things for them to do when they get home
- Helping them work through their homework (there's always google!)
- Encouraging them to get involved in activities or to just relax and feel at home as part of developing their physical and mental health and wellbeing, from social and leisure activities and helping with hobbies such as football, netball, musical instruments or playing video games
- Making sure the house is kept clean and tidy so that everyone takes pride in the home

**\*Inclusive of sleeps is based on 7 sleeps per month**